Dear Graduate Students,

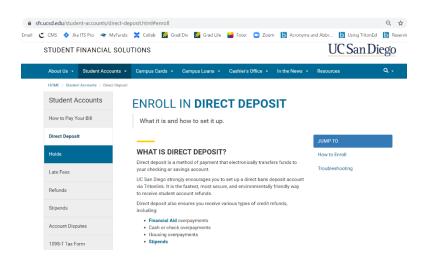
Due to the ongoing COVID-19 situation **you should immediately sign-up for direct deposit for all university funds,** as we expect significant delays in receiving any type of paper check payments. For many graduate students this means you must register through TWO DIFFERENT direct deposit processes-- <u>1) employment/</u> **payroll and 2) stipends/financial aid.** If you are unsure which process pertains to you specifically, please register for both. If you're already enrolled in both direct deposit processes, no additional action is needed at this time.

## **Register for Employment/Payroll Direct Deposit**

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OME = Finance = Payroll = Processes = En	nroll in Direct Deposit
Processes	How to Enroll in Payroll Direct Deposit
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	Find out how to enroll in Payroll direct deposit online using At Your Service Online
Benefits Contribution Rates	
Determine Benefits Eligibility	(AYSO), the UC secure payroll and benefits website.
Determine Benefits Eligibility	(AYSO), the UC secure payroll and benefits website. In the right place? For direct deposit of reimbursements, see <u>How to Enroll in Disbursements Direct Deposit</u> .
Determine Benefits Eligibility Request a Salary Advance for a Non-U.S. Citizen	In the right place? For direct deposit of reimbursements, see <u>How to Enroll in Disbursements Direct Deposit</u> . +Expand all
Determine Benefits Eligibility Request a Salary Advance for a Non-U.S. Citizen Enroll in Direct Deposit	In the right place? For direct deposit of reimbursements, see <u>How to Enroll in Disbursements Direct Deposit</u> . +Expand all  1. Log in.
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## Register for Stipend/Financial Aid Direct Deposit

https://sfs.ucsd.edu/student-accounts/direct-deposit.html



## March/April Payment Updates

If you are a graduate student who typically receives paper check payments from UC San Diego and have not yet registered (or only recently registered) for direct deposit as outlined above, please complete this Google Form (<u>https://bit.ly/GradStudentAddressUpdate</u>). We will then be in touch with those graduate students who haven't yet received paper checks to identify the best solution.

Read the campus-wide notice about the immediate move to direct deposit for all employees here: http://adminrecords.ucsd.edu/Notices/2020/2020-3-18-2.html

Questions about stipend/financial aid direct deposit: <a href="mailto:studentbusiness@ucsd.edu">studentbusiness@ucsd.edu</a>

Questions about employment/payroll direct deposit: submit ASK ticket online or call (858) 534-3247

Sincerely,

Tamara Schaps

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Financial Support Unit Graduate Division